



# GURU KASHI UNIVERSITY

Sardulgarh Road, Talwandi Sabo, (Bathinda) Punjab - 151302

## Application for Taking Back of Original Documents by Students

Name of the College: \_\_\_\_\_

Student Name: \_\_\_\_\_ Father Name: \_\_\_\_\_

University Roll No: \_\_\_\_\_ Course/Branch: \_\_\_\_\_ Batch: \_\_\_\_\_ Sem: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Student

### Remarks by College Dean

- i. Category of Student (SC/ ST/ BC/ OBC/ General): \_\_\_\_\_
- ii. Scholarship Applied (Yes/ No): \_\_\_\_\_
- iii. Appeared in Last Sem. Exams (Yes/ No): \_\_\_\_\_ Appeared in Last of Last Sem. Exams (Yes/ No): \_\_\_\_\_

Date: \_\_\_\_\_

College Dean (with Stamp)

### Remarks by Account Section

- i. Fee pending up to current semester: \_\_\_\_\_
- ii. Scholarship for current year received (if applicable) (Yes/ No): \_\_\_\_\_
- iii. Any incentive details: \_\_\_\_\_

Date: \_\_\_\_\_

Accountant (with Stamp)

### Remarks by Academics Section

- i. Eligibility Confirmed (Yes/ No): \_\_\_\_\_
- ii. Migration from previous Institute/ Board/ University is received (Yes/ No): \_\_\_\_\_

**Note: To be forwarded to Dean College (if General category student)/ Dy. Registrar (if SC/ ST/ BC/ OBC category student) if Eligibility is confirmed and Original Migration from previous Institute/ Board/ University is received or exempted.**

Date: \_\_\_\_\_

Assistant Registrar (Academics)

### Remarks by Dy. Registrar (if SC/ ST/ BC/ OBC category student)/ Dean College (if General category student)

All Original Certificates submitted by student earlier should be returned to student except migration from previous Institute/ Board/ University.

Approved/Not approved

Signature of Dy. Registrar/ Dean College