



GURU KASHI UNIVERSITY

TALWANDI SABO-BATHINDA-PUNJAB-INDIA

Ref. No.GKU/COE/2018/

Date. 05/11/2018

Notification

A. IMPLEMENTATION OF IMPROVEMENT EXAMINATION

1. Improvement of grade or percentage of marks is applicable to those students of GKU.
 - a. Who have passed all the subjects in all semesters of a course.
 - b. Students can apply for improvement only in theory papers. This is not applicable to practical subjects or training or workshops or seminars or projects.
 - c. Improvement can be carried out within two academic years after passing of a course.
 - d. Improvement can be attempted in maximum 12 theory subjects for courses of four years and above duration, 9 theory subjects for courses of three years duration, 6 theory subjects for courses of two years duration and 3 theory subjects for courses of one year duration. Students can apply for improvement in only three subjects at one time.
 - e. These papers can be taken from any semester of the course in which he/she had scored C and D grades only.
 - f. Maximum four chances will be given for improvement in two academic years.
 - g. Improvement in subjects with grade B and above will not be allowed.
2. Improvement examination will be conducted along with regular or reappear university examination. No special examination will be held for this purpose.
3. If a student fails to improve upon the original marks obtained in the paper chosen for improvement, his/her original marks shall be retained.
4. Student wishing to improve his/her grade will have to pay Rs. 2000/- per subject as Examination fee which can be revised by the University from time to time.
5. Candidate has to submit his DMC's, PDC and Degree in original to controller examinations in which he/she wants improvement.
6. Student who improves his/her grade or percentage will be issued new DMC's with improved result by the University. These DMC's will have some identity mark against the subjects for which he/she has appeared for grade improvement and will state "Grade

Improvement". The date on the new DMC will be that as issued for other students appearing in those subjects.

Procedure:-

1. Application for improvement will be submitted as per examination form with written at the top "For Grade/Marks Improvement" along with prescribed fee by due date as per notification from time to time.
2. These applications will be submitted to Parent College who will do the verification of all rules and regulations mentioned above and forward the applications to Dean Academics.
3. Dean Academics will also verify all rules and regulations and confirm eligibility for improvement and forward application to Controller Exam for further action.
4. Controller examination will confirm availability of Original Affected DMC and take action for issue of admit card and inform Parent College for cut list action.



GURU KASHI UNIVERSITY

TALWANDI SABO-BATHINDA-PUNJAB-INDIA

Ref. No.GKU/COE/2019/

Date. 28/03/2019

Notification

A. For Students who have already passed B.Ed/B.A. B.Ed/B.Sc B.Ed(Integrated) from this University:

1. A candidate may be allowed to offer an additional subject from any of the offered subjects other than those in which he/she has already passed the B.Ed./B.A.B.Ed/B.Sc B.Ed examination. The candidate should have already passed the graduation/post-graduation examination with that particular subject as an elective subject. In addition to the written paper of the teaching subject the candidate shall undergo internship/practicum/field engagement under the supervision of the education department of the university. He/She will submit internship certificate in education Deptt. of GKU.
2. The rules pertaining to Methodology of Teaching which are applicable for regular students, also apply to those who take an additional teaching subject. This includes internship/practicum/field engagement, discussion lessons and required teaching aids pertaining to additional subject will have to be deposited in the Education Deptt. of GKU.
3. A teacher, who has a teaching experience as 5 years in a recognized/affiliated educational institute and wants to offer a teaching subject as an additional subject, will be exempted from school internship. He/She will have to deliver the required discussion lesson.
4. The student can offer only those subjects as additional which are offered in study scheme of current batch.
5. Current examination system will be implemented.
6. The examination will be conducted by ODD/EVEN semester wise. The Even semester examination will be conduct in MAY and ODD semester examination will be conducted in December Month.
7. Only External Theory and Practical paper will be conducted. The internal assessment in such cases will not be required/applicable.
8. Grading will be done only on the basis of External Awards.
9. Only students of our university will be eligible for additional subjects.
10. Only two chances will be given to clear additional subjects.
11. Examination fee will be equivalent to current semester examination fee along with Rs. 500 as additional charges.

12. These applications will be submitted to Parent College who will do the verification of all rules and regulations mentioned above and forward the applications to Dean Academics.

B. For Students who have already passed B.A. from this University:

1. A candidate who has passed three year degree course of this university(GKU) may appear in additional subject(s) of B.A. (pass course) only in non- practical subject(s) in the subsequent examination except those subject(s) which he/she has already passed.
2. The student can offer only those subjects as additional which are offered in study scheme of current batch.
3. Current examination system will be implemented.
4. The examination will be conducted by ODD/EVEN semester wise. The Even semester examination will be conducted in MAY and ODD semester examination will be conducted in December Month.
5. Only External Theory will be conducted. The internal will remain “NOT APPLICABLE”.
6. Grading will be done only on the basis of External Awards.
7. Only students of our university will be eligible for additional subjects.
8. Only two chances will be given to clear additional subjects.
9. Examination fee will be equivalent to current semester examination fee along with Rs. 500 as additional charges.
10. These applications will be submitted to Parent College who will do the verification of all rules and regulations mentioned above and forward the applications to Dean Academics.

Student Copy/ Examination Branch Copy (To be filled in Duplicate)

GURU KASHI UNIVERSITY

**EXAMINATION FORM CUM PROVISIONAL ADMIT CARD FOR EXAMINATION SESSION 201...
For Grade/Marks Improvement Only. Separate form should be filled for each semester**

Unattested Photograph Should be pasted here	Course Name		Branch		Photograph Attested by Principal / Dean to be Pasted Here
	Batch		Semester		
	University Roll No/ Regd. No.				
	Name of Student				
	Father's Name		Mother's Name		
	Mobile		E-mail		

Subject Code	Subject Title	Subject's Previous Grade/Marks Theory

Year of passing degree: First Chance of Improvement: December May
Second Chance of Improvement: December May

I have read all the regulations and its amendments in regard to improvement examination. I found myself eligible to appear in Improvement Examination. In case university declares me ineligible due to any wrong information submitted in examination form by me, I shall be responsible for its consequences.

Sign of Candidate: _____ (Sign with Ball Pen) Date: _____

Department
Received Prescribed Examination Fee of Rs. per Subject. (Attach Photo Copy of Receipt)

Date Signature of HOD

Certified that the Candidate has read the prescribed guidelines for appearing in improvement examination of the university (GKU) and is eligible to appear in the improvement examination of Guru Kashi University.

Signature of the Principal / Dean

Forward to the Controller of Examinations.

Signature of Dean Academics

Counter Signed
(Controller of Examination)

Receipt for Student

Received Examination form along with Examination fee of Rs.....from the Student
(Student Name)..... On Date.....

Signature of Dean/HOD



GURU KASHI
UNIVERSITY
TALWANDI SABO-BATHINDA-PUNJAB-INDIA

Ref. No.GKU/COE/2019/

Date. 29/03/2019

Office Order

All deans/HODs/Principals

Sir,

University has issued notification for the students who want to improve their grade/marks in their diploma/degree. University has also allowed the students to pass additional subject (s) in addition to the subjects they have offered in their degree. For this they can fill the examination form with fee as prescribed in the notification up to 11-04-2019. For copy of the notification along with examination form please see attachment.

Controller of Exams.